

Contract Number GS-00F-0019L

Task Order 0840

Summary of Technical Review: SRC Proposed Staffing Plan dated April 16, 2007

TASK NUMBER	IGCE			SRC PROPOSED STAFFING PLAN			DIFFERENCE: (IGCE - SRC)	
	ASSUMPTIONS	LOE	\$	ASSUMPTIONS	LOE	\$	LOE	\$
1	13 hours of Sc. 2 to prepare staffing plan 27 hours of Sc. 2 to prepare monthly progress reports (1.5 hours per month) x (18 months)	40	\$2519.20	3.5 hours of Tech Mgr. 2 to prepare staffing plan and review monthly progress reports 30 hours of Sc. 2 to prepare monthly progress reports (1.67 hours per month) x (18 months)	33.5	\$2,517	6.5	\$2.20
2	Prepare data report monthly for 6 months: 2.67 hours of Tech Mgr. 2 per month x 6 months 84 hours of Sc. 2 per month x 6 months	520	\$34,663.48	Prepare data report monthly for 6 months: 2 hours of Tech Mgr. 2 per month x 6 months 3.5 hours of Sc. 5 per month x 6 months 56 hours of Sc. 2 per month x 6 months	369	\$25,486	151	\$9,177.48
3	Prepare data report monthly for 12 months: 2 hours of Tech Mgr. 2 per month x 12 months 63 hours of Sc. 2 per month x 6 months Assumes less effort in the second year due to experience gained in first year	780	\$51,986.34	Prepare data report monthly for 12 months: 2 hours of Tech Mgr. 2 per month x 12 months 3.5 hours of Sc. 5 per month x 12 months 56 hours of Sc. 2 per month x 12 months	738	\$50,971	42	\$1,015.34

Totals

1340 89,169.02

1140.5 78,973 199.5 10,195.02

Discussion:

Task 1: The Contractor's proposed staffing plan is \$2.20 lower than the government estimate for this task. The government estimate assumed all work could be accomplished by a Scientist 2 and the Contractor's staffing plan proposes a minimal amount of time (3.5 hours) for a Technical Manager 2. This is considered reasonable to ensure there is managerial review of the staffing plan and monthly progress reports.

Task 2: The Contractor's proposed staffing plan is \$9,177.48 lower than the government estimate. The government estimate assumes the majority of the work will be accomplished by a Scientist 2 with oversight by a Technical Manager 2. The Contractor's staffing plan assumes 21 hours of a Scientist 5 will be required in addition to a Scientist 2 and Technical Manager 2. This is considered reasonable due to the technical complexity of data reduction and verification of asbestos data.

Task 3: The Contractor's proposed staffing plan is \$1,015.34 lower than the government estimate and proposes the same level of effort as Task 2. The government estimate assumed that a reduced level of effort would be required for Task 3 since it will be the second year of performing these tasks and there may be less effort required as a result of experience gained in the first year. However, it may not be reasonable to assume that the same people will be performing Task 3 as Task 2. The Contractor's proposed staffing plan is considered reasonable.

Recommendation:

As the work assignment manager, I recommend approval of the staffing plan.



Bonita Lavelle

Work Assignment Manager

9/23/07